



Mad Science of Los Angeles
 After School Program **Approval Form**
 For: **Woodlake Elem.**

Printed on 11/07/11
 By Annette Weinberg

**APPROVE & RETURN - YOUR CLASS IS NOT
 BOOKED UNTIL WE RECEIVE THIS FORM
 Please fax to 818-909-6771 ASAP**

Diane Ross
 23231 Hatteras St
 Woodland Hills, CA 91367

Tel.: 818-347-7097
Fax: 818-883-3953

Thank you for booking Mad Science for the upcoming season! It is time to work out the details for your after-school program. We understand how busy you are. We are hoping that this letter serves as a good tool for efficiently getting these details worked out. We have entered suggested course details below. Please check and confirm the details shown, make any desired change, fill in any blank details, sign and fax it to our office at your earliest convenience. If you have any questions, please give us a call at 818-909-6777

Keep in mind the following variables as you plan these details:

- Look at all holidays, early release dates and school closure dates.
- Please fill in your first and second choice for any missing date(s) and time information. We will do our best to meet your first choice.

Ideal classroom setup for Mad Science classes:

- Larger-sized table for equipment setup (2' x 6' is great);
- Tables and chairs for 20 children. We generally have the kids in 4-5 groups;
- Classroom that is empty 15-20 minutes prior to the class start time;
- Running water in the classroom;
- Easy access to an electrical outlet; and
- Being able to darken the classroom is necessary for some classes.
- Class Minimum is 14 for Elementary, 10 for Pre-K & Kindergarten.
- Class Maximum is 20 for Elementary, 15 for Kindergarten & 12 for Pre-K

| Class | System | Nber of Weeks | Grade Range | Day of Week | Start Date | End Date | Class Time | Room Number | Room Avail. Time | Can Darken? |
|---------|-----------|---------------|-------------|-------------|------------|----------|-------------|-------------|------------------|--------------------------|
| WE02004 | System 17 | 10 | K-5 | Friday | 01/20/12 | 03/23/12 | 14:30-15:30 | 22 | | <input type="checkbox"/> |

REGISTRATION INFORMATION

Registration DEADLINE: **1/10/2012**
 Who copies Reg. Forms: **Mad Science**
 How many copies: **625** in **1** sets of **625**
 Master Copies Delivery Date: **11/29/2011**
 Send Master To:
 Price per Child: **\$140.00**
 Checks Payable to: **Mad Science of Los Angeles**
 Return Check & Form to: **Mad Science of Los Angeles**

SKIP DATE(S)

No Yes
 Complete dates if >> necessary

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MAD SCIENTIST VISIT

Visit Type:
 Visit Date:
 Visit Time:
If any of the Mad Science visit fields above are blank, please write in the type of visit you would like, and your 1st & 2nd choices for the date & time. If you need more information, please call our office at 818-909-6777

ROOM USE INFORMATION

Building use form required?
 ↳ Completed by: _____

APPROVAL

- Perfect! I approve all the above information.
- Almost perfect. Please note the changes above and reconfirm.
- Call me!

Signed: _____
 Date: _____

Mad Science of Los Angeles

8107 Orion Ave Van Nuys CA 91406 - 818-909-6777 - FAX 818-909-6771